**IEEE EMC Society**

**Standards Advisory and Coordination**

**Committee (SACCom)**

**MINUTES**

9 Feb 2020

Residence Inn-Orlando at Sea World

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|  | Opening of meeting Welcome and Introductions | Chair |  | The meeting opened at 11:15 am; those present introduced themselves—See attendee list below |
|  | Duty to Inform | Chair | <https://standards.ieee.org/about/sasb/patcom/materials.html> | Don presented the revised Patent and IP slides—all agreed to follow |
|  | Approve minutes of 8 December 2020 meeting | Secretary | <http://www.emcs.org/advisory-meetings.html> | Minutes were approved |
|  | Review EMCS web site for SACCom | Secretary | <http://www.emcs.org/advisory-and-coordination.html> | Don opened the SACCom website to show the present scope which later in the meeting was suggested to be modified |
|  | Review Membership | Secretary | <http://www.emcs.org/advisory-membership.html> | The membership list was shown and current |
|  | Progress on getting additional members | All present |  | A discussion ensued suggesting that SDECom contact other IEEE EMC Society standards committees to share work where appropriate. The suggestion was that SACCom might be the better vehicle to reach out to these societies as SACCom is already situated to get reports of standards activity, but from non-IEEE SDOs. Hence as an Action item: 2020-1 SACCom was to organize this outreach to other IEEE societies that are engaged in EMC standards. |
|  | Further plans for 2020 | Chair | Review scope and plans  <http://www.emcs.org/advisory-and-coordination.html> | Per the agenda item 6 discussion, it was agreed to modify the scope of SACCom. The chair was given an action item 2020-2 to provide an amendment of the scope for discussion in SACCom and SDECom and based on the discussion at the meeting |
|  | Review SACCom organization meetings for 2020 | Chair | Should we continue this? | This was not discussed as it continues to not be a popular item for the committee as the SACCom members were not taking advantage of attending the SACCom member meetings as the list was not kept current |
|  | Update reports since Reno meeting presented by SACCom members present | Secretary and SACCom members in attendance | <http://www.emcs.org/member-reports.html>  To be updated with new reports from Florida meeting  [AAMI](file:///C:\Users\Don\Documents\Sync\Purdue\IEEE\EMCS\SACCom\2020\8%20Feb\4-AAMI%20report%202020-01-31.doc)  [AIAA](file:///C:\Users\Don\Documents\Sync\Purdue\IEEE\EMCS\SACCom\2020\8%20Feb\AIAA%20SACCom%20Feb%202020%20report--Lukash.msg)  [CISPR B](file:///C:\Users\Don\Documents\Sync\Purdue\IEEE\EMCS\SACCom\2020\8%20Feb\Revised%20HoD%20Report%20Form%205-2016%20(2)%20%20(1)%20-%20Terry%20Mahn.doc)  [CISPR D](file:///C:\Users\Don\Documents\Sync\Purdue\IEEE\EMCS\SACCom\2020\8%20Feb\SACCom%20report%20CISPR%20D%20for%20February%202020.doc)  [CISPR I](file:///C:\Users\Don\Documents\Sync\Purdue\IEEE\EMCS\SACCom\2020\8%20Feb\SC1%20Need%20SACCom%20reports%20for%20the%20Orlando%20Florida%209%20Feb%202020%20SACCom%20meeting.msg)  [CLC](file:///C:\Users\Don\Documents\Sync\Purdue\IEEE\EMCS\SACCom\2020\8%20Feb\SACCom_Report_CLC_TC210_JLD_Jan_2020--update%20to%20CLC.doc) | The secretary presented all the reports shown. They will be placed on the SACCom website.  There was a suggestion that the report template might be modified if not adequate. But there were no specific requests for changes. This will be discussed at the next SACCom meeting. In addition, a request was made to present what we are doing in standardization to SACCom members. This would be an action that SDECom Working Group members present their standards work to SACCom members. |
|  | Review of standards strategic plan | VP for Standards | Need to coordinate needs of SDECom and vice versa  [Strategic plan](file:///C:\Users\Don\Documents\Sync\Purdue\IEEE\EMCS\SACCom\2020\8%20Feb\Annex%20A%20-%20EMCS%20Strategic%20Plan%20%202016-2020%20-%20Final.pdf)  [SACCom input](file:///C:\Users\Don\Documents\Sync\Purdue\IEEE\EMCS\SACCom\2020\8%20Feb\SACCom%20meeting%202-9-20--stratgy.pptx) | Ed presented his view of the standards strategy for the future. Here are the 5-year goals   * **Establish formal liaison with CISPR and TC77 (SACCom and Jens Medler)** * **Regular and more effective communication with other SDOs** * **Promote strengths of IEEE and EMC-S as an SDO** * **Improve awareness in industry and academia about importance of EMC, using standards as a practical focus** * **Increase involvement of EMC engineers in standards work. Standards not written by immortal gods!** * **Increase membership of EMC and other electronics, communications and software engineers in EMC Society** * **Ensure that standards work is more prominently featured in the next version of the strategic plan. (It currently appears in only 6 places, not well connected to other strategic goals.)** |
|  | AOB | Chair |  | None was brought forward |
|  | Next Meeting | Chair | 27 July in Reno |  |
|  | Adjourn | Chair |  | Meeting adjourned at 12:30 pm |

